

Habitat for Humanity of Metro Denver

Volunteer Retention-

Best Practices of a Volunteer Program

Top 5 Reasons People Volunteer with Habitat Metro Denver

- Team Building
- Working with Partner Families
- Learning Construction Skills
- Meeting Staff and Volunteers
- Tangible Results



Who we are serving

- Volunteers work along side partner families
- Connect service with the mission



Who we partner with

- Corporate teams
- Faith groups
- High school and College groups
- Families and Friends
- Individuals



Components of a Successful Volunteer Program

- Pre-Volunteer Day
 - Guidelines
 - Online Sign-up System
- Day of Opportunity
 - Morning Check-In
 - Orientation
 - Safety Talk
 - Supervision
- Post-Volunteer Day
 - Survey
 - Dedication
- Appreciation



Guidelines

- Build Days- Wednesdays through Saturday
- Full day commitment- 9am-4:30pm
- Age requirement- Must be at least 16 years old
- No construction experience is required
- All tools and safety gear will be provided
- Maximum number of volunteers- 10 people per build site

Online Sign-up System

- Pre-register for build day
- Confirmation email
- Reminder email 3 days before
- Thank you email

Dates: Show deleted events

View upcoming events by: Jump to:

Upcoming Events

[Add Event](#)

Monday, May 23, 2016

Sign Up (1 slot left)	Build Opportunities > Renovations 2016 Renovations: 14700 E Kentucky Drive, Unit 526 Monday, May 23, 9 am - 4:30 pm (7.5 hours)	4 Filled 0 Reserved 5 Event Limit
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Thursday, May 26, 2016

Sign Up (2 slots left)	Build/Critical Home Repair: Globeville Critical Home Repair: 4755 Grant Street Thursday, May 26, 9 am - 4:30 pm (7.5 hours)	3 Filled 0 Reserved 5 Event Limit
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Friday, May 27, 2016

Sign Up (7 slots left)	Build: 4101 N Fraser Way (Sable Ridge #9) 4101 N. Fraser Way (Sable Ridge #9) Friday, May 27, 9 am - 4:30 pm (7.5 hours)	3 Filled 0 Reserved 10 Event Limit
Sign Up (3 slots left)	Build/Critical Home Repair: Globeville Critical Home Repair: 4755 Grant Street Friday, May 27, 9 am - 4:30 pm (7.5 hours)	2 Filled 0 Reserved 5 Event Limit

Wednesday, June 1, 2016

Full	Build/Critical Home Repair: Globeville Critical Home Repair: 4644 Leaf Ct Wednesday, June 1, 8 am - 3:30 pm (7.5 hours)	5 Filled 0 Reserved 5 Event Limit
Sign Up (4 slots left)	Build Opportunities > Renovations 2016 Renovations: 14700 E Kentucky Drive, Unit 526 Wednesday, June 1, 8 am - 3:30 pm (7.5 hours)	1 Filled 0 Reserved 5 Event Limit

Thursday, June 2, 2016

Information Packet

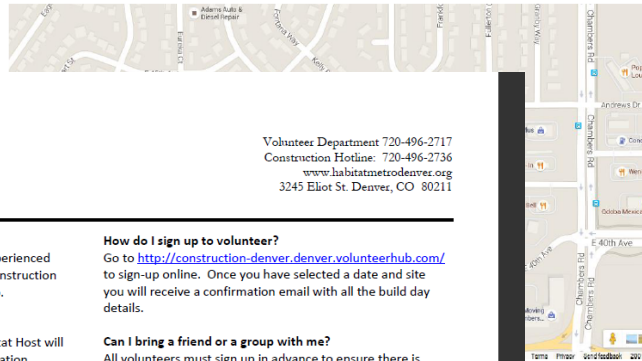
- Frequently Asked Questions
- Map and directions
- Adult Waiver
- Minor Waiver

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT WHICH AFFECTS YOUR LEGAL RIGHTS!
HABITAT FOR HUMANITY OF METRO DENVER RELEASE AND WAIVER OF LIABILITY

THIS RELEASE AND WAIVER OF LIABILITY (the "Release") executed on [DATE] _____, 20____, by

_____ [PLEASE PRINT YOUR NAME] (the "Volunteer") in favor of HABITAT FOR HUMANITY OF METRO DENVER, INC., a Colorado nonprofit corporation, and HABITAT FOR HUMANITY INTERNATIONAL, INC., a Georgia nonprofit corporation (collectively, "Habitat"), and their respective directors, officers, employees and agents. The Volunteer desires to provide services on behalf of Habitat as a volunteer. The Volunteer understands and acknowledges that the services performed by the Volunteer, from time to time,

Sable Ridge Building #9
4101 N Fraser Way, 80239



Volunteer Department 720-496-2717
Construction Hotline: 720-496-2736
www.habitatmetrodenver.org
3245 Eliot St. Denver, CO 80211

Construction Volunteer Information

Do I need construction experience?

All of our projects are built primarily with inexperienced volunteers who have a willingness to learn. Construction supervisors will teach you what you need to do.

What happens at a Habitat construction site?

A Habitat staff construction supervisor or Habitat Host will greet you for sign in and will give you an orientation. Everyone will be shown what tasks need to be accomplished. The work will be broken down into small, manageable tasks. You will never be asked to do something you are not comfortable with such as getting on the roof or operating power tools.

Is there an age requirement?

All volunteers must be at least 16 years old. No one under the age of 16 is allowed on site. 16-17 yr. olds are not allowed to be on the roof or to use power tools and must have a parental waiver and medical release signed. These forms are available on the website. Please note that even if accompanied by a parent, children under 16 are not permitted on our construction sites.

When can I volunteer on a construction site?

Build days are typically Wednesdays through Saturdays each week.

What is the time commitment asked of volunteers?

All volunteers are asked to commit to working a full day 9am-4:30pm (8am-3:30pm June, July, August). Volunteers must be

How do I sign up to volunteer?

Go to <http://construction-denver.denver.volunteerhub.com/> to sign-up online. Once you have selected a date and site you will receive a confirmation email with all the build day details.

Can I bring a friend or a group with me?

All volunteers must sign up in advance to ensure there is enough supervision, tools and work space. Please contact the Volunteer Dept. if you'd like to schedule an additional volunteer day.

What should we bring?

You need to bring a sack lunch, a water bottle and sunscreen. It is very helpful if you can also bring work gloves and a pencil. **All volunteers must wear hard hats and safety glasses which will be provided for your use on your volunteer day.** However, if you would like to bring your own, this would be greatly appreciated. If you bring your own hard hat make sure that it is OSHA approved. Please do not bring your own power tools.

What if there is inclement weather?

Call the Construction Hotline at 720-496-2736. Depending on the work to be done we may try to accomplish what we can or may have to close the site. The hotline will be updated by 7am on bad weather days.

Are there other ways to help Habitat?

Yes! There are other build opportunities doing Home Repairs and Renovations. Each offers a unique build

Sable Ridge
Road

Walk north on Fraser Way to

neighbors and avoid parking
of street sweeping signs.
or.

family or multi-family
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As used in this Release,
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Volunteers are not to be
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Morning Check In

- Sign-In
 - Waivers, Emergency Contact Info
- Hard hat, safety gear
- Site Host Volunteers



Orientation

- Overview of Habitat Metro Denver
 - Homeownership program, Critical Home Repairs, Renovations
- Qualifications for partner families
 - Willingness to Partner
 - Need
 - Ability to Pay
- Introduction of Staff, AmeriCorps and Regular Volunteers
- Build Site Logistics
 - Water, Port-a-Potties, Tool Trailer, First Aid Kit



Safety Talk

- Review of waiver
- Specific safety around:
 - Tools
 - Heights and ladders
 - Open holes and terrain of build site



Supervision

- Staff, AmeriCorps Members and Regular Volunteers
- Site Preparation and tasks
- Materials and tools



Survey

- Evaluation
- Questions:
 - “Did you have enough supervision on site?”
 - “What was the best part of your day?”
 - “What suggestions do you have for improvements?”
 - “Would you volunteer with Habitat again?”

What was the best part of your day? Volunteers Say...

“The actual future homeowner was on site-for me that was a first, and it was really nice to see his excitement and to also hear his story.”

“The entire day- hard work, guidance from staff onsite, fulfillment in seeing work progress.”

“Learning a new skill for free.”

“The teamwork exhibited by all that participated.”



Dedication

- Ribbon cutting
- Thank volunteers and sponsors
- Tour completed home



Appreciation

- “Thank you” at the end of the day
- Hot coffee and cocoa on a cold day
- Quarterly onsite barbeque
- Thank you note from our supervisors
- Annual Volunteer Party
- Awards



Summary

- Benefits to Volunteers
- Establish Guidelines
- Prepare for Volunteer Day
 - Work
 - Supervision
 - Supplies
- Celebration and Evaluation

