

Wednesday, September 18, 2024 2025 Conference Planning Meeting AGENDA

Westin Charlotte, North Carolina - Room: Grand Ballroom B

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9:00 AM	Continental Breakfast	
9:30 AM	Welcome	Kim Campbell Hailey, Vistra NEUAC Board President
9:35 AM	Introductions City of Charlotte Overview Group Exercise – Logos/Branding	Jennifer Whiting, MSI Katrina Metzler, NEUAC
10:30 AM	Conference Planning Process Overview Summary of Evaluations and Pre-Selected Content	Katrina Metzler
11:00 AM	 Group Brainstorming Session Topics and Speakers for General/Plenary Session Topics by Content Area for Breakout Sessions Pre-Conference Session(s)/Deep Dives 	Katrina Metzler ons
12:00 PM	Buffet Lunch	
1:00 PM	 Group Brainstorming Session Continues Vendors/Sponsors - how to attract? Reception, Music, Entertainment "Fun Stuff" - Field Trips, Volunteer Experience Other ideas? 	Katrina Metzler s
2:00 PM	Break – use time to vote for favorite ideas (stickers)	
2:15 PM	Breakout Sessions Building	Table/Content Leaders
	 Small Group Brainstorming – Separate into Content Areas 3-5 "must-have" sessions at conference in your content area Potential speakers, contact information Moderators or other volunteers for conference 	

Report Out

Wrap Up, Next Steps

3:00 PM

4:00 PM